

October 25, 2013

Project Status: Design Phase
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For more information Contact:
[Recruiting Solution Project](#)

Accomplishments:

- RS project schedule completed on 8/10
- Vendor Lead—Martin Guinals arrived on 8/26.
- Talemetry Resume Parsing implemented in TEST.
- STHR test environment upgraded to tools 8.53.06, and 9.2 for start of basic configuration
- Kickoff meeting was held 9/6/13 in the Pioneer room at 10am. Was attended by 62 folks representing 25 agencies.
- Fit Gap meeting was held on 10/8/13 in the Pioneer room at 9am and was attended by 25 folks representing 15 agencies.
- Agencies responded with their initial list of Agency Recruiters.
- ESC meeting was held on 10/24 and the project plan was approved.

Next Steps:

- Functional & Technical 9.2 Demo available -determine DR's vs. 9.2 Demo environment
- ALL (Agency involvement) Watch for an upcoming process validation meetings

ConnectND

PeopleSoft Recruiting Solutions 9.2

A new project is underway to enable online employment applications. This project is an enterprise implementation of Recruiting Solutions and began in mid-May, with a go live planned for February 2014. This project will encompass State Agencies. For more information click www.nd.gov/hrms/

Roles in Recruiting Solutions

Different Roles in RS will focus around the work to be done. There will be **Recruiters, Hiring Managers, Interviewers, and Approvers.**

Every job opening can be initiated by a **Hiring Manager**. Anyone that has people reporting to them in PeopleSoft will have the **Hiring Manager** role automatically granted to them.

From there the job opening moves to the **Agency Recruiter**. The **Agency Recruiter** will complete the information that will appear on the job opening, and verify the rest of the process. Various agency **approvals** will occur, and the new job posting will be on the internet.

Once the job posting closes, the **Agency Recruiter** will screen the applicants and forward the qualified applicants on for **interview**.

At the outcome of the interview, the **Hiring Manager** or **Agency Recruiter** makes a job offer, and it is accepted by the applicant. The **Agency Recruiter** then changes the status to hired and a message is sent to payroll to use the applicant information to hire.

Workflow, alerts and correspondence are used throughout the process to keep all involved informed of what they need to do, when and with whom.

